



Geodis Wilson is one of the world's largest freight management companies with 6,400 people and a global network, serving our customers with integrated supply chain solutions that deliver cargo by sea and air. The backbone of our company is a self-reliant network of offices, air and ocean hubs in over 50 countries, and an extended network of selected agents that operate to our high standards. The Netherlands has operating facilities in both Schiphol (Airfreight) and Rotterdam. (Ocean freight). Our team focuses on building long-term partnerships with customers by developing services that work and by maintaining our 'can-do' mentality.

To extend our logistics team in Schiphol-Rijk, we are looking for a pro-active, result-driven and people-oriented:

**- LOGISTICS COORDINATOR OUTBOUND-  
(Freight Forwarder)**

**Your job:**

As a Logistics Coordinator Outbound you are part of a dedicated and high profile account team. You will be responsible for the operational execution of our airfreight and roadfreight shipments according to the specifications of the customer and guidelines of Geodis Wilson. You will arrange the transportation, the booking, and the necessary documents (such as Master and/ or House Air Way Bills, Manifests, Customs documents) etc. You send a pre-alert to the country of destination and ensure that the customer is informed promptly and correctly about the shipment. In order to fulfill your job successfully you build strong relationships with the customer, the network, the suppliers and our dedicated account team. You will back up other colleagues during absence or peaks in workload. In this position you will work from our office at Schiphol-Rijk and report to the department Supervisor.

**The candidate**

- You have a vocational (MBO+) working and thinking level and have at least 3 – 5 years relevant export freight forwarding experience.
- You have excellent communication skills in English (written & verbal) and have good intercultural skills.
- You are an experienced user of one or more IT systems used within the freight forwarding industry and MS Office applications.
- You are a representative pro-active communicator and a team player, able to work with a high-service demanding customer.
- You are an accurate organizer with strong business acumen able to plan his/her activities efficiently.

**Geodis offers...**

Geodis offers a pragmatic, efficient, and challenging company culture, where customer focus, flexibility, and a can-do mentality are appreciated. We believe in being consistent, honest and to the point.

**Contact**

For questions about this position you can contact Wendy Schalkwijk (HR Officer) or Arjan Goede (Supervisor) via phone number: 010 – 428 6666. If you are interested in this position, we kindly request you to send your resume and cover letter (Dutch or English) to [work@nl.geodiswilson.com](mailto:work@nl.geodiswilson.com). Please mention 'Logistics Coordinator Outbound; in the subject field.